



OBC CELL MINUTES

**KORAMBAYIL AHAMED HAJI MEMORIAL
UNITY WOMEN'S COLLEGE, MANJERI**
(P.O) Narukara, Malappuram Dt., Kerala 676 122
(Govt.-aided and Affiliated to University of Calicut)
[Nationally reaccredited by NAAC with 'B++' Grade CGPA 2.77]

OBC Cell - 2019-20.

KAHM Unity Women's College, Manjeri.

Minutes of Meeting.

Date & Time: 20.08.2019, 3.45 pm

Venue: Conference Hall.

Agenda:

1. Discussion on aims and objectives of OBC Cell
2. Charter of duties and responsibilities of OBC committee members.
3. Discussion on Government and management scholarship
4. Other matters.

Members present:

1. Dr. P. Saidalavi.

2. Haseena Tasmim ck

3. Rabeeba.k

4. Suhada KM

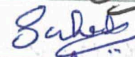
5. Faizal TK

6. Shameema PT













Report of the meeting

The OBC cell meeting was held on 20.08.19 at 3.45 pm in the conference Hall. The meeting was chaired by the Principal, Dr. P. Saidalavi. The convenor, Haseena Tasmim ck, welcomed all OBC cell members. This cell was formed with the six members: Dr. Saidalavi (Principal), Haseena Tasmim ck, Asst. Professor of Commerce (convenor), Ms. TK Faizal, Assistant Professor of History, Ms. Snada Asst. Professor of Chemistry and Ms. Shameema PT, Asst. Professor of Computer Science (Members) and Ms. Rabeeba,

Parent representative. The cell discussed various matters. The meeting concluded with a vote of thanks by Ms. Faisal TK, Asst. Professor of History.

Discussion and Decisions.

1. The Principal presented the aim and objectives of this Cell to all members. After discussion, the objectives of the OBC Cell were agreed upon and finalized by all members.
2. The Cell discussed the frequency of the meetings and decided to conduct meetings of the OBC Cell twice a year in general.
3. The duties and responsibilities of the OBC Committee members were discussed. Responsibilities were outlined and agreed upon by all members.
4. The Cell discussed various sources of scholarships and government and university schemes. It was decided to provide information about these scholarships to OBC students.



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KATHM Unity Women's College, Manjeri.

Minutes of Meeting.







Date and Time: 22.01.2020, 3.45 pm

Venue: Conference Hall

Agenda:

1. Approval of previous meeting minutes
2. Organisation of orientation programme regarding scholarship.
3. Action plan for the next year.
4. Any other relevant matters.

Members attended.

1. Faizal TK 
2. Haseena Jasmine Ck. 
3. Shameema PT 
4. Rabeeba K 
5. Sulekha 
6. Dr. L. Sridalaxmi 

Report of the meeting.

The OBC cell meeting was held on 22.01.20 at 3.45 pm in the conference hall. Dr. Sridalaxmi, Principal KATHM Unity Women's College, Manjeri, took the chair and initiated the proceedings. The convenor welcomed all OBC cell members. The convenor read the minutes from the previous meeting held on 20.08.2019 before the discussion. The committee unanimously approved the minutes of the previous meeting. The cell discussed various matters. The meeting concluded with

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a note of thanks by Ms Snada K, Asst Professor of Chemistry, KAMU Unity Women's College Manjeri.

Discussion and Decision.

1. The committee discussed the need to inform OBC students about various scholarship opportunities available to them. It was agreed that an orientation programme would be beneficial.
2. The programme was scheduled to be held through Bridge course at the beginning of the next academic year. Key tasks were assigned to committee members.
3. The committee deliberated on the key activities and goal for the upcoming year to enhance the effectiveness of the OBC Cell. For this, the following action plan was agreed upon.
 - Conduct bi-annual meeting to monitor progress and address issue.
 - Establish a system to track & scholarship applications and success rates among OBC students.
 - Specific tasks were assigned to each member to ensure smooth execution of the action plan.

Action Taken

1. A tentative schedule for bi-annual meetings has been created.
2. Information about the various scholarships available to OBC students has been provided.

KAHM Unity Women's College, Manjeri.

Minutes of Meeting


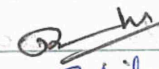



Date and Time: 18.08.2020, 3.45 pm

Venue: Conference Hall.

Agenda:

1. Review of previous meeting minutes
2. Discussion on issue related with OBC students
3. Discussion about the various scholarships.
4. Any other relevant matters.

Members present.

1. Dr. C. Sridalari
2. Hasena Jasmine Ek. 
3. Rabeeba K. 
4. Suhadani 
5. Shameema PT 
6. Fajol. TC 

Report of the Meeting.

The OBC Cell meeting was held on 18.08.2020 at 3.45 pm in the Conference Hall. The meeting was chaired by the Principal, Dr. C. Sridalari. The convenor Hasena Jasmine Ek. welcomed all OBC cell members. The convenor reviewed the minutes from the previous meeting held on 22.01.2020. The Cell discussed various matters. All members were actively participated in the meeting. Ms. Shameema PT, Asst. Professor of Computer Science, expressed gratitude to all members for their participation and contribution.

Discussion and Decision.


1. The committee engaged in a discussion regarding the current challenges faced by OBC students and staff members. Identified key issues and brainstormed potential solutions.
2. The committee discussed the availability and details of the scholarships specifically for OBC students.
3. It was decided to share information about these scholarships to ensure OBC students are aware of the opportunities available to them.

Action taken.

1. The committee formulated a comprehensive action plan outlining goals and strategies for the upcoming academic year.
2. Information about the various scholarships available to OBC students has been provided through the online platform, google meet.



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Minutes of Meeting.







Date & Time : 19.02.2021, 3:45 pm

Venue : Conference Hall.

Agenda

1. Approval of previous meeting minutes
2. Organisation of orientation programme regarding minority welfare scholarship.
3. Action plan for the next period.
4. other matters.

Members attended.

1. Dr. C. Sridalini 
2. Hareens Faminek ~~AK~~ 
3. Faizal TK 
4. Rebeeba K 
5. Suhada KM 
6. Shameema PT 

Report of the meeting.

The OBC Cell meeting was held on 19.02.2021 at 3:45 pm in the Conference Hall. Dr Sridalini, Principal took the chair and initiated the proceedings. The convener welcomed all OBC members. The convener read the minutes from the previous meeting held on 18.08.2020 before the discussion. The committee unanimously approved the minutes of previous meeting. The Cell discussed various matters. All members were actively participated. The meeting concluded with a vote of thanks by

Mrs. T.R. Faisal, Asst. Professor of History,
KAHM Unity Women's College, Manjeri.

Discussion and decision.


1. The OBC cell committee discussed various types of scholarship provided by the government and non government.
2. The committee discussed the problem faced by OBC students and realised that there were no serious issues affecting OBC students and staff members within the college.
3. Due to Corona Virus, the information about the scholarship has been announced online.

Action taken.

1. The committee provided information related to scholarship to OBC students through online platform, google meet.
2. The committee identified various problems faced by the OBC students and brainstormed potential solutions.


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Minutes of Meeting.



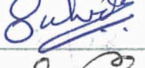



Date & Time: 13.08.2021, 7-30 pm

Venue & Platform: Online google meet.

Agenda:

1. Review of the previous meeting
2. Discussion about the scholarship.
3. Report presentation.
4. New committee formation.

Members attended

1. Dr. C. Saidealani 
2. Hascena Turmine 
3. Suheda KM 
4. Shameema PT 
5. Farzilat. TK 
6. Atham Thonam 

Report of the meeting.

The OBC Cell meeting was held on 13.08.21 at 7-30 pm through the online platform, Google Meet. The meeting was chaired by the Principal, Dr. Saidealani. The convenor welcomed the gathering. The convenor reviewed the minutes from the previous meeting held on 19.02.2021. The cell discussed various matters. All cell members were actively participated and contributed their opinion in the meeting. Ms. Shameema PT, Asst. Professor of Computer Science, expressed gratitude to all members for their participation and contribution.

Discussion and Decision.

1. Discussed various scholarship programs available for minority communities, including eligibility criteria, application process, and benefits. Brainstormed ideas to increase awareness and accessibility of minority scholarships among OBC students.
2. Presented a detailed report on the activities, initiatives and achievements of the OBC Cell during the academic year 2020-21.
3. Discussed the importance of selecting a new committee for the OBC Cell to ensure continuity and effectiveness of its supporting OBC cell students. After discussion, a new committee was formed by replacing the present representative Mrs. Rabeeba with a new present representative Mrs. Adam Thanasi.


Action Taken.

1. Organised an orientation session (online mode) to acquaint OBC students with available resources and support systems. Students were briefed on scholarship opportunities and other relevant information during the orientation.
2. The committee formulated a detailed action plan for the next year.



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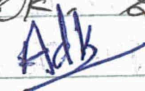


Date & Time : 11.02.2022, 3.45 pm.

Venue : Conference Hall.

Agenda :

1. Approval of previous meeting minutes
2. Discussion on Minority Welfare scholarship
3. New committee formation.
4. Any other relevant matters.

Members attended.

1. Faizal. Dc 
2. Hasena Jaminu Ok 
3. Adham Thanani 
4. Dr. Fareela. P 
5. Dr. Shamsheera K O Ro
6. Dr. C. Saidalari 

Report of the Meeting.

The OBC cell meeting was held on 11.02.22 at 3.45 pm in the Conference Hall. The meeting was chaired by the Principal, Dr. C. Saidalari. The convenor welcomed all. She reviewed the minutes from the previous meeting held on 13.08.2021. The cell discussed various matters. All members were actively participated in the meeting. Ms. Adham Thanani, Parent representative expressed gratitude to all members for their participation and contribution.

Discussions and Decision.

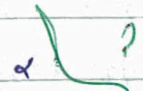
1. Discussed and decided to provide information regarding OBC scholarship to students for the academic years 2022-23.
2. Presented a detailed report of the previous meeting.
3. Decided to ensure the participation of OBC students in the various programs conducted by our college.
4. Discussed the importance of new committee. To ensure continuity and effectiveness in supporting OBC students. After discussion a new committee was formed with the following members: Dr. C. Sridhar, Principal, Haseena Jasmine C.K., convenor, Dr. Shamsheera., Dr. Faisal P and Ms. Faisal TK, members and Adnan Thegnasi present representative.

Action Taken.

1. As some students encountered problem related to scholarship issues. Their concerns were promptly addressed through discussion with the scholarship section staff.
2. The committee formulated action plan for the next year.
3. The ^{all} provided information related to students scholarship to OBC students.


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Minutes of Meeting

Date & Time: 01.08.2022, 12-30 pm

Venue: Longesence Hall.

Agenda:

1. Review of the previous meeting.
2. Discussion about scholarship.
3. Participation of students.
4. Any other matters.
5. New committee formation.

Members present

1. Dr. Muhammed Basher Ummeed
2. Hasena Jarmine CK.
3. Dr. Faseela-P
4. Hameed Ahmed M
5. Faizal-A
6. Akham Thonari
7. Dr. Shamsheera K O

Report of the meeting-

The OBC cell meeting was held on 01.08.2022 at 12.30 pm in the Longesence Hall. Dr. Muhammed Basher Principal took the chair and initiated the proceeding. The convenor welcomed all members. The convenor read the minutes from the previous meeting held on 11.02.2022 before the discussion. The committee members unanimously approved the minutes of the previous meeting. The committee members discussed various matters related with the OBC students. The meeting concluded with the vote of thanks by Hameed Ahammad, Parent representative.

Discussion and decision.

1. Discussed various scholarship programs available for minority communities.
2. Decided to share a list of various website links for government and non government scholarship to guide students.
3. Decided to ensure the participation of OBC students in various programs conducted by the college.
4. A new committee was formed by replacing the Atham Thangai, parent representative with a new parent representative Hameez Ahamed.M.
5. Decided to check if OBC students are facing any discrimination, harassment or other issues. The decided to monitor any grievance reported by OBC students.
6. The new principal took over as chairman.

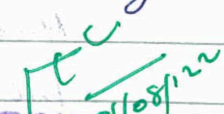
Action taken

- 1- The committee members provided valuable information related with the scholarship to the OBC students.
2. The committee formulated a detailed action plan including goals and strategies.
3. It was determined that there were no serious issues affecting OBC students within the college.



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Minutes of Meeting.

Date & Time: 16.02.23, 3.45

Venue: Conference Hall.

Agenda:

1. Review of minutes of previous meeting.
2. Discussion about orientation programme regarding minority welfare scholarship.
3. Participation of OBC students.
4. Other matters.

Members present.

1. Faizd. Dc ~~FA~~
2. Haseena Fommire ck. ~~H Fommire~~
3. Dr. Faseela. P ~~FA~~
4. Hamza Ahmed M ~~HA~~
5. Dr. Shamsheera K O ~~SO~~
6. Dr. Mahammad Basheer Ummathur ~~BU~~

Reports of the meeting.


The OBC Cell meeting was held on 16.02.23 at 3.45 pm in the conference hall. The meeting was chaired by Dr. Mahammad Basheer Ummathur. The convenor Haseena Fommire ck, welcomed all OBC cell members. The convenor reviewed the minutes from the previous meeting held on 01.08.2022, 3.45 pm. The cell members discussed various matters related with the scholarship for the OBC cell members. All members were actively participated in the meeting. Dr. Faseela P Asst Professor of Botany expressed gratitude to all

Decision and discussion.

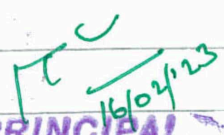
1. Discussed about the schemes and scholarship provided by the government for the OBC students.
2. Decided to ensure the participation of OBC students in the various programmes offered by our college.
3. Discussed and decided to organise an orientation program as part of bridge course at the beginning of the next academic year.
4. The committee formulated a detailed action plan containing goals and strategies.

Action taken.

1. The committee members shared the list of various website links for government and non government scholarship.
2. The cell members ensured the participation of OBC students in various programs conducted by the college.
3. Organised an orientation program as part of Bridge course conducted by the college.
4. It was determined that there were no serious issues affecting OBC students.


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Minutes of Meeting.

Date & Time: 21.08.23.

Venue: Conference Hall.

Agenda:

1. Discussion regarding cancelling session.
2. Discussion regarding grievance.
3. Discussion on participation of OBC students in various coaching programme.

Members attended.

1. Dr. Muhammed Bashir Umamathur
2. Haseena Jamine ck.
3. Dr. Shamsheera K O R.
4. Faizal M.
5. Dr. Faseela P.
6. Shamsheera R.

Report of the Meeting.


The OBC cell meeting was held on 21.08.23 at 3-45 pm in the conference hall. Prof. (Dr) Muhammad Bashir Umamathur, Principal took the chair and initiated the proceedings. The convenor, Haseena Jamine ck welcomed all members. She read the minutes from the previous meetings held on 16.02.2023 before the discussion. The committee unanimously approved the minutes of previous meeting. The members discussed various matters. All members were actively participated in the meeting. Ms. Faizal, Asst Professor of History thanked all the members who participated and contributed.

Discussion and decision.

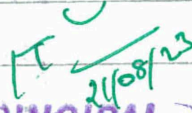
1. Decided to ensure the participation of OBC students in NET, SET, and PSC coaching class provided by the college.
2. Decided to conduct a counselling sessions for OBC students with the help of faculties from the Department of Psychology.
3. The members engaged in a discussion regarding the problems faced by OBC students and staff members. Identified key issues and brainstormed potential solutions.
4. It was discussed and decided to conduct an orientation programme as part of Bridge course conducted by the college.

Action taken

- 1- Information about the various scholarship available to OBC students has been provided
2. Organised orientation programme as part of Bridge course conducted by the college.
3. The cell members ensured the participation of OBC students in the various programs offered by the college.


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Minutes of Meeting.

Date & Time : 25.10.2023, 3.45 pm.

Venue : Conference Hall

Agenda :

1. Students participation in the clubs.
2. Grievance redressed cell for the grievance of OBC students and staff.
3. Discussion on scholarship.
4. Other matters.

Members attended.

1. Dr. Muhammed Basheer Ummathur
2. Hasceena Tasmine
3. Dr. Shamsheera K O
4. Dr. Faseela P
5. Hamraiz Ahamed M
6. Fayal. TK

Report of the Meeting

The OBC Cell meeting was held on 25.10.23 at 3.45 pm in the Conference Hall. The meeting was chaired by the Principal Proq. (Ds) Muhammad Basheer Ummathur. The convenor, Hasceena Tasmine Ct welcomed all the members to the meeting. The convenor read the minutes from the previous meeting held on 21.08.23. The members unanimously approved these minutes. The members discussed various matters related with the OBC students. The meeting concluded with a vote of thanks by Dr Faseela P. Asst. Professor of Botany.

Discussion and decision.

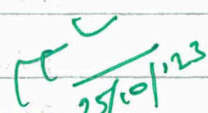
1. Discussed about OBC students participation in different clubs organised by the college. The cell members decided to monitor the students involvement in these clubs.
2. Decided to check if OBC students are facing any discrimination, harassment, or other issues. The committee members decided to monitor any grievance reported by OBC students.
3. It was decided to form Grievance Redressal Cell to solve the problems of OBC students (if any)
4. Decided to share the available information related with the scholarship to OBC students.

Action Taken.

1. The committee members ensured the participation of the OBC students in NET SET & PSC coaching class provided by the college.
2. Organised counselling session for the OBC students.
3. It was determined that there were no serious issues affecting OBC students and staff members within the college.


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Minutes of Meeting -

Date & Time : 20.02.2024, 3.45 pm

Venue : Conference Hall.

Agenda :

1. Discussion on scholarship.
2. Students participation
3. discussion regarding grievance
4. Other matters.

Members attended.

1. Dr. Muhammed Basheer Ummeethu
2. Hasceena. Jannine Ch.
3. Fazlul
4. Hamid Akhmed M.
5. Dr. Shamsheera K O
6. Dr. Fareela. P

Report of the meeting.


The OBC cell meeting was held on 20.02.24 at 3.45 pm in the conference Hall. Prof (Dr) Muhammed Basheer Ummeethu, Principal took the chair and initiated the proceedings. The convenor welcomed all the members to the meeting. She read the minutes from the previous meeting held on 25.10.23. The committee members unanimously approved the minutes of previous meeting. The cell members discussed various matters. Dr. Shamsheera K O. Asst Professor of Chemistry expressed gratitude to all members for their participation and contribution.

Discussion and decision

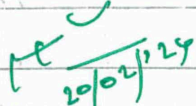
1. Discussed about whether, the students face any kind of difficulties to attend the various programme. It was determined that there were no serious issues affecting the OBC students.
2. Discussed and decided to provide information related with the scholarship available to OBC students.
3. Decided to organize the orientation session as part of Bridge course offered by the college.
4. Discussed the problem faced by the OBC students and staff members within the college.
5. Decided to ensure the participation of OBC students in various program.

Action taken

1. Some students encountered problem related to scholarship issues. These concern were promptly addressed through discussions with the scholarship section staff.
2. Information about the various scholarship available to OBC students has been provided.
3. Formed grievance redressed cell to solve the problem of OBC students.


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