# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part - A

AQAR for the year (for example 2013-14)

2017-2018

Korambayil Ahamed Haji Memorial Unity Women's College

### I.Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Malappuram

Manjeri

P.O. Narukara

Kerala

676122

Institution e-mail address

Contact Nos.

0483-2977142

Name of the Head of the Institution:

Dr. C. Saidalavi

info@unitywomenscollege.in

Tel. No. with STD Code:

0483 – 2768030

| Mobile:                        | +91 - 9446666684              |
|--------------------------------|-------------------------------|
| Name of the IQAC Co-ordinator: | Dr. Muhammed Basheer Ummathur |
| Mobile:                        | +91 - 9446885154              |
| IQAC e-mail address:           | iqac@unitywomenscollege.in    |
|                                |                               |

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

| 1.4 NAAC Executive Committee No. & Date:           |   |
|--|---|
| (For Example EC/32/A&A/143 dated 3-5-2004.         |   |
| This EC no.is available in the right corner-botton | n |
| of your institution's Accreditation Certificate)   |   |

1.5Website address:

http://unitywomenscollege.in/

KLCOGN12463

Web-link of the AQAR:

http://unitywomenscollege.in/iqac/aqar/AQAR2017-18.html

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

**1.6Accreditation Details** 

| Sl. No. | Cycle                 | Grade | CGPA  | Year of<br>Accreditation | Validity Period          |
|---------|-----------------------|-------|-------|--------------------------|--------------------------|
| 1       | 1 <sup>st</sup> Cycle | B+    | 75.75 | 2005                     | 21-09-2005 to 20-09-2010 |
| 2       | 2 <sup>nd</sup> Cycle | В     | 2.82  | 2014                     | 21-02-2014 to 20-02-2019 |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/10/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)* 

i. AQAR 2013-14 submitted to NAAC on 09-06-2015
ii. AQAR 2014-15 submitted to NAAC on 28-03-2016
iii. AQAR 2015-16 submitted to NAAC on 22-12-2017
iv. AQAR 2016-17 submitted to NAAC on 27-09-2018

| 1.9 Institutional Status   |
|--|
| University State Central Deemed Private  |
| Affiliated College Yes No  |
| Constituent College Yes No   |
| Autonomous college of UGC Yes No   |
| Regulatory Agency approved Institution Yes No  |
| (eg. AICTE, BCI, MCI, PCI, NCI)  |
| Type of Institution Co-education Men Women   |
| Urban 🗌 Rural 🖌 Tribal   |
| Financial Status Grant-in-aid UGC 2(f) UGC 12B   |
| Grant-in-aid +Self Financing 🔽 Totally Self-financing                                  |
| 1.10 Type of Faculty/Programme   |
| Arts Science Commerce Law PEI (Phys Edu)   |
| TEI (Edu) Engineering Health Science Management  |
| Others (Specify)   |
|  |
|  |
| 1.11 Name of the Affiliating University (for the Colleges)       University of Calicut |

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

| Autonomy by State/Central Govt. / University |        |                              |  |
|--|--------|------------------------------|--|
| University with Potential for Excellence     |        | UGC-CPE                      |  |
| DST Star Scheme                              |        | UGC-CE                       |  |
| UGC-Special Assistance Programme             |        | DST-FIST                     |  |
| UGC-Innovative PG programmes                 |        | Any other ( <i>Specify</i> ) |  |
| UGC-COP Programmes                           |        |                              |  |
| 2. IQAC Composition and Activ                | vities |                              |  |
| 2.1 No. of Teachers                          | 6      |                              |  |
| 2.2 No. of Administrative/Technical staff    | 2      |                              |  |
| 2.3 No. of students                          | 1      |                              |  |
| 2.4 No. of Management representatives        | 1      |                              |  |
| 2.5 No. of Alumni                            | 1      |                              |  |
| 2. 6 No. of any other stakeholder and        | 1      |                              |  |
| community representatives                    |        |                              |  |
| 2.7 No. of Employers/ Industrialists         | 1      |                              |  |
| 2.8 No. of other External Experts            | 1      |                              |  |
| 2.9 Total No. of members                     | 14     |                              |  |
| 2.10 No. of IQAC meetings held               | 4      |                              |  |

| 2.11 No. of meetings with various stakeholders: No. 4 Faculty 3  |  |  |  |  |  |
|--|--|--|--|--|--|
| Non-Teaching Staff Students 1 Alumni Others  |  |  |  |  |  |
| 2.12 Has IQAC received any funding from UGC during the year? Yes No  |  |  |  |  |  |
| If yes, mention the amount   |  |  |  |  |  |
| 2.13 Seminars and Conferences (only quality related)   |  |  |  |  |  |
| (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC  |  |  |  |  |  |
| Total Nos.     2     International     National     State     Institution Level     2  |  |  |  |  |  |
| (ii) Themes Now accreditation process of NAAC for affiliated colleges  |  |  |  |  |  |
| <ul> <li>(ii) Themes</li> <li>New accreditation process of NAAC for affiliated colleges</li> <li>New Frame Work of NAAC Accreditation Process</li> </ul>   |  |  |  |  |  |
| INEW ITABLE WORK OF NAAC Accreditation Flocess   |  |  |  |  |  |
| 2.14 Significant Activities and contributions made by IQAC   |  |  |  |  |  |
| 1. The academic calendar for the academic year 2017-'18 prepared and ratified by the   |  |  |  |  |  |
| <ul><li>College Council.</li><li>2. The Teacher's diary for the academic year 2017-'18 is printed and distributed among the</li></ul>  |  |  |  |  |  |
| teachers.  |  |  |  |  |  |
| <ol> <li>The Tutorial Scheme &amp; Performance Evaluation Book is distributed among the tutors.</li> <li>A familiarization day was conducted for the whole college students, in order to give a</li> </ol> |  |  |  |  |  |
| 4. A familiarization day was conducted for the whole college students, in order to give a detailed account of various activities to be implemented in our college as part of                               |  |  |  |  |  |
| innovations and best practices.  |  |  |  |  |  |
| 5. As a part of building up a socially responsible campus, IQAC of the college took a stronger initiative to reach out to the needy ones around. The programme is titled as                                |  |  |  |  |  |
| Share & Care, which is a collective effort, a monthly activity to support the  |  |  |  |  |  |
| disadvantaged lives.   |  |  |  |  |  |
| <ol> <li>IQAC Conducted two awareness classes on the New Format of NAAC Reaccreditation;</li> <li>(i) 27<sup>th</sup> August 2017: Resource Person Dr. R. Selvam, Former Dean, Bishop Heber</li> </ol>     |  |  |  |  |  |
| College (Autonomous), Thiruchirappally. (ii) 20 <sup>th</sup> February 2018: Resource Person Dr.   |  |  |  |  |  |
| M. Manoharan, Professor of Statistics & IQAC coordinator, University of Calicut.   |  |  |  |  |  |

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

| Plan of Action  | Achievements             |
|---|--------------------------|
| The academic calendar for the year 2017-'18   | Implemented              |
| The Teacher's diary for the academic year 2017-'18  | Implemented              |
| The student's performance diary for the academic year 2017-'18                                    | Implemented              |
| Share & Care, which is a collective effort, a monthly activity to support the disadvantaged lives | Implemented & Continuing |
| Various Club Activities   | Continuing               |
| Awareness classes on NAAC reaccreditation   | Implemented              |

| 2.15 Whether the AQAR was placed in statutory body |  |  | Yes | ~ | No    |            |
|--|--|--|-----|---|-------|------------|
| Management 🖌 Syndicate                             |  |  |     |   | Any c | other body |
| Provide the details of the action taken            |  |  |     |   |       |            |

Governing body of the college is regularly monitoring the performance of both teaching and nonteaching staff. Based upon the evaluation, proper steps are being taken to improve the quality of teaching learning process.

# Criterion – I

# I. Curricular Aspects

| Level of the<br>Programme | Number of<br>existing<br>Programmes | Number of<br>programmes added<br>during the year | Number of<br>self-financing<br>programmes | Number of value<br>added / Career<br>Oriented<br>programmes |
|---------------------------|-------------------------------------|--|---|---|
| PhD                       | 0                                   | 0  | 0   | 0   |
| PG                        | 6                                   | 0  | 4   | 0   |
| UG                        | 9                                   | 0  | 1   | 1   |
| PG Diploma                | 0                                   | 0  | 0   | 0   |
| Advanced Diploma          | 0                                   | 0  | 0   | 0   |
| Diploma                   | 0                                   | 0  | 0   | 0   |
| Certificate               | 0                                   | 1  | 0   | 1   |
| Others                    | 0                                   | 0  | 0   | 0   |
| Total                     | 15                                  | 1  | 5   | 2   |
| Interdisciplinary         | 0                                   | 0  | 0   | 0   |
| Innovative                | 0                                   | 0  | 0   | 0   |

1.1 Details about Academic Programmes

# 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options(ii) Pattern of programmes: CUCBCSS/CCSS

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 15                   |
| Trimester | 0                    |
| Annual    | 0                    |

 1.3 Feedback from stakeholders Alumni
 Image: Parents
 Image: Employers
 Students

 (On all aspects)
 Image: Parents
 Image: Parents
 Image: Parents
 Image: Parents

| Mode of feedback: | Online | ~ | Manual | ~ | Co-operating schools (for PEI) |
|-------------------|--------|---|--------|---|--------------------------------|
|-------------------|--------|---|--------|---|--------------------------------|

#### \*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Out of 39 permanent faculty 19 are serving as members of Board of Studies in various disciplines of different universities. Two teachers are faculty members of University of Calicut. So there is sufficient opportunity for the revision and upgaradation of syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

MIELS Project with Barcelona University is under implementation.

# **Criterion – II**

# 2. Teaching, Learning and Evaluation

| 2.1 Total No. of  |  |
|-------------------|--|
| permanent faculty |  |

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 39    | 25               | 13                   | 0          | 1      |

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year.

|    | Asst.                             |      | Associa | ite | Profes | sors | Others |   | Total |   |
|----|-----------------------------------|------|---------|-----|--------|------|--------|---|-------|---|
|    | Profes                            | sors | Profess | ors |        |      |        |   |       |   |
|    | R                                 | V    | R       | V   | R      | V    | R      | V | R     | V |
|    | 0                                 | 0    | 0       | 0   | 0      | 0    | 0      | 0 | 0     | 0 |
| ul | ulty and Temporary faculty 25 0 0 |      |         |     |        |      |        |   |       |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty 2

#### 2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |  |  |  |
|------------------|---------------------|----------------|-------------|--|--|--|
| Attended         | 18                  | 12             | 7           |  |  |  |
| Presented papers | 5                   | 8              | 0           |  |  |  |
| Resource Persons | 2                   | 4              | 0           |  |  |  |

14

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Team Teaching
- Integrating Technology, use of Smart Classrooms
- Lectures from Experts
- Communicative language teaching methods where applicable
- Industrial visits, syllabus based study trips
- Using newspapers as resources for real life connections
- Student centred discussions and debates

2.7 Total No. of actual teaching days during this academic year

195

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Open book examination conducted focussing on analytical skills and textual familiarity of the prescribed material.
- Centralised Internal Assessment.
- Case studies for internal assessment, topic based.
- Re-examination chances for deserving students with prior information and medical document.
- Viva-voce & presentation opportunities provided.

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development

| 15 | - | - |
|----|---|---|
|    |   |   |

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| 93.886% |
|---------|
|---------|

| 2.11 Course/Programme  | wise | distribution | of pass | percentage. |
|------------------------|------|--------------|---------|-------------|
| 2.11 Course, 110gramme | 100  | aistiioution | or pubb | percentage. |

| Title of the Programme                  | Total no. of      |               | Di   | vision    |       |        |
|---|-------------------|---------------|------|-----------|-------|--------|
| The of the Hogramme                     | students appeared | Distinction % | I %  | II %      | III % | Pass % |
| B.Com. Co-op                            | 39                | 10            | 69   | 0         | 0     | 79     |
| B.Com. C.A                              | 15                | 8             | 92   | 0         | 0     | 80     |
| B.Sc. (Computer<br>Science)             | 25                | 0             | 34   | 19        | 15    | 88     |
| B.Sc. (Chemistry)                       | 43                | 44            | 35   | 0         | 0     | 80     |
| B.Sc. (Botany)                          | 35                | 45.7          | 45.7 | 0         | 0     | 91     |
| B.Sc. (Family and<br>Community Science) | 26                | 0             | 47.6 | 47.6      | 4.76  | 80.76  |
| B.Sc. (Maths)                           | 22                | 13.6          | 1    | 22.7      | 1     | 54.5   |
| B.A. (English)                          | 29                | 24            | 44.8 | 13.7<br>1 | 0     | 82.7   |
| B.A. (History)                          | 29                | 0             | 62   | 0         | 7     | 69     |
| M.A (English)                           | 17                | 11.7          | 64.7 | 11.7      | 0     | 88.2   |
| M.Sc. (Botany)                          | 11                | 100           | 0    | 0         | 0     | 100    |
| M.Sc. (Family and<br>Community Science) | 9                 | 0             | 89   | 11        | 0     | 100    |
| M.Sc. (Chemistry)                       | 10                | 50            | 40   | 0         | 0     | 90     |
| M.Sc. (Computer<br>Science)             | 0                 | 0             | 0    | 0         | 0     | 0      |
| M. Com                                  | 13                | 0             | 46.1 | 15.3      | 23.6  | 84.6   |

Distinction: above 80%, I: 60-79%, II: 50-59%, II: 35-49%, Pass: 35% and above.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

In the very beginning of the academic year, IQAC is making an action plan of the programmes to be implemented. Based on this various committees are constituted for the implementation of the action plans.

IQAC introduced printed form of Teachers Diary to all the faculty members which includes Semester Plans, Time Tables, Examination Duties, Details of Meetings Attended, Research Publications, Centralized Valuation Camp Details, Extension Activities List and details of Classes Engaged. The diaries are evaluated frequently by the IQAC Coordinator and necessary suggestions and advises are given for improvement.

Class wise PTA meetings are carried out after every centralized internal examination to make aware the parents about the academic improvement of their ward. Feedback reports collected from the students are meticulously evaluated. Corrective measures in the form of special class tests, seminars and remedial teaching are done. Also arranges different motivation and training sessions to students and teachers. 2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes         | Number of faculty<br>benefitted |
|--|---------------------------------|
| Refresher courses                              | 1                               |
| UGC – Faculty Improvement Programme            | 5                               |
| HRD programmes                                 | 2                               |
| Orientation programmes                         | 2                               |
| Faculty exchange programme                     | 0                               |
| Staff training conducted by the university     | 0                               |
| Staff training conducted by other institutions | 0                               |
| Summer / Winter schools, Workshops, etc.       | 8                               |
| Others   | 11                              |

#### 2.14 Details of Administrative and Technical staff

| Category             | Number of<br>Permanent<br>Employees | Number of<br>Vacant<br>Positions | Number of<br>permanent<br>positions filled<br>during the Year | Number of<br>positions filled<br>temporarily |
|----------------------|-------------------------------------|----------------------------------|---|--|
| Administrative Staff | 19                                  | 6                                | 0   | 4  |
| Technical Staff      | 0                                   | 1                                | 0   | 1  |

# **Criterion – III**

# 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1. Encouraged international, national and regional collaborations for academic enrichment.
- 2. Supported and encouraged the departments to organize International, National and regional seminars.
- 3. Encouraged the faculty members to present papers in the International, National and regional seminars
- 4. Encouraged the teachers to publish books and papers and chapters in books and reputed journals.
- 5. Directed the departments to prepare and submit proposals to UGC to conduct National Seminars
- 6. Encouraged the faculty members to submit proposals for UGC Major and Minor Research Projects
- 7. Promoted research leading to M. Phil or Ph.D. by encouraging faculty members to pursue research by availing FDP or Part time basis.
- 8. Facilitated the function of well-equipped research laboratories in various departments that aids in the projects of U.G and P.G
- 9. Directed the departments to keep the consolidated data regarding the undergraduate and postgraduate research projects.
- 10. Directed the departments to keep a book of summaries of the Postgraduate projects of each year.
- 11. Encouraged the students and faculty members to utilize INFLIBNET and NLIST facility in the library.
- 12. Supported the academic writing workshops organized by Postgraduate departments

#### 3.2Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 1         | -       | -          | -         |
| Outlay in Rs. Lakhs | 25 Lakhs  | -       | -          | -         |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 2         | -       | -          | -         |
| Outlay in Rs. Lakhs | 100000    | -       | -          | -         |

3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 11            | -        | -      |
| Non-Peer Review Journals | -             | -        | -      |
| e-Journals               | -             | -        | -      |
| Conference proceedings   | 5             | -        | -      |

3.5 Details on Impact factor of publications:

| Range | 0 – 2 | Average | h-index | Nos. in SCOPUS |  |
|-------|-------|---------|---------|----------------|--|
|-------|-------|---------|---------|----------------|--|

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project   | Duration<br>Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|------------------|----------------------------|------------------------|----------|
| Major projects  | 3                | DST GOVT. OF<br>INDIA      | 2500000                | 2500000  |
| Minor Projects  | 1.5              | UGC                        | 10000                  | 80000    |
| Interdisciplinary Projects  | 0                | 0                          | 0                      | 0        |
| Industry sponsored  | 0                | 0                          | 0                      | 0        |
| Projects sponsored by the University/ College                           | 0                | 0                          | 0                      | 0        |
| Students research projects<br>(other than compulsory by the University) | 0                | 0                          | 0                      | 0        |
| Any other(Specify)  | 0                | 0                          | 0                      | 0        |
| Total   | 0                | 0                          | 0                      | 0        |

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

2

4

ii) Without ISBN No.

2

3.8 No. of University Departments receiving funds from

|                     | UGC-SAP<br>DPE      |         | CAS       | D        | DST-FIST<br>BT Scheme/funds |          |
|---------------------|---------------------|---------|-----------|----------|-----------------------------|----------|
| 3.9 For colleges    | Autonomy<br>INSPIRE | 1       | CPE<br>CE |          | DBT Star Scheme             |          |
|                     | Any Other (spe      | ecify)  | European  | Union fi | unded MIELS project, 5      | 0 Lakhs. |
| 3.10 Revenue genera | ated through cons   | ultancy | 0         |          | ]                           |          |

| 3.11 No. of      | Level      | International | National   | State      | University | College |
|------------------|------------|---------------|------------|------------|------------|---------|
| conferences      | Number     | 2             | 1          | 1          | 0          | 0       |
| organized by the | Sponsoring | Erudite of    | KSCSTE     | Management | 0          | 0       |
| Institution      | agencies   | KSHEC&        | TRIVANDRUM |            |            |         |
|                  |            | Management    |            |            |            |         |

National

10

0

From Management of University/College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International 1

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

1

1

From Funding agency

Total

3.16No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | 0      |
| Inational      | Granted | 0      |
| International  | Applied | 0      |
| International  | Granted | 0      |
| Commonoiolicad | Applied | 0      |
| Commercialised | Granted | 0      |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

|         | Total    | International                                  | National    | State    | University  | Dist    | College |                           |  |
|---------|----------|--|-------------|----------|-------------|---------|---------|---------------------------|--|
|         | 0        | 0  | 0           | 0        | 0           | 0       | 0       |                           |  |
| who ar  | e Ph.D.  | culty from the I<br>Guides<br>s registered und |             |          | 4<br>9      |         |         |                           |  |
| 3.19 N  | o. of Ph | .D. awarded by                                 | faculty fro | m the I  | institution | 0       |         |                           |  |
|         | J        | esearch scholars                               | SRF         |          | Project Fel | -       |         | isting ones)<br>Any other |  |
| 3.21 IN | 0. 01 Su | idents Participa                               | led III NSS | events.  |             |         |         |                           |  |
|         |          |  |             |          | Universit   | y level | 8       | State level               |  |
|         |          |  |             |          | National    | level   | I       | nternational level        |  |
| 3.22 N  | o. of st | udents participa                               | ated in NCC | C events | s:          |         |         |                           |  |
|         |          |  | Ŭ           | niversi  | ty level    | 67      |         | State level               |  |

6

Any other

0

0

| 3.23 No. of Awards won in NSS:                   | National level   | 4 International level |
|--|------------------|-----------------------|
|  | University level | State level           |
|  | National level   | International level   |
| 3.24 No. of Awards won in NCC:                   |                  |                       |
|  | University level | State level           |
|  | National level   | International level   |
| 3.25 No. of Extension activities organized       |                  |                       |
| University forum College forum 5<br>NCC 4 NSS 24 | Any other        | Women's Cell- 8       |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. KAHM Unity Women's College, Manjeri collaborated with Barcelona University initiated international cooperation for academic enrichment. The project proposal for this MIELES Project was approved and an amount of Rs. 50 lakhs is sanctioned by the funding agency, European Union.

2. As a part of the 25<sup>th</sup> Anniversary Celebrations, the staff and students of our college constructed a house to one of the poor and needy student of our college. The project is named **Snehabhavanam** (A Home of Compassion). An amount of Rs. 8 lakh is spent for this purpose.

3. An amount of Rs. 42,000/- is given for the brain tumour operation of a 6 year old girl by collecting fund from teaching and non-teaching staff of our college.

4. The department of English maintains a website with address www.kahmunityenglish.in to showcase the history and the activities of the department. Additionally, to encourage the creative imagination and to display the scholarship of the faculty and the students of the department of English, the department provided an online platform, a blog titled, "Palimpzest" (palimpzest.blogspot.in). The department sends monthly newsletter that ensures the wide reach to the scholarly ventures of the faculty and the events of the department and strengthens the bond of the department with the academic community in an around Kerala.

5. Departments of History, English, Chemistry and FCS organized International, National and State level Conferences having Interdisciplinary significance and useful to the society in terms of empowerment. Kerala State Higher Education Council supported the initiatives to the Departments of English and History by providing financial assistance under Erudite Scheme to invite renowned scholars named, Professor Ronald Strickland of Michigan Technical University and Professor Fabio Parasecoli of New York University.

6. As a part of the Science Exhibition Programme of Al-Huda School, Patterkulam, the Chemistry students of our college demonstrated the chemistry experiments and exhibited chemistry glass wares to the school students. Also made aware the school students and local people the positive and negative impacts of scientific developments through charts and posters. Ms. Shabana K and Mrs. Najeera PC accompanied the students. Dr. Deepa K of our department judged the exhibition.

7. The PG department of Chemistry of our college and Kudumbasree Narukara unit jointly organized an awareness class on Waste Management to the local people and chemistry students as a part of National Science day Celebrations. Dr. P. Jyothi was the convener of the seminar. The Resource person was Mr.

Jabir Karat, Founder of Green Worms Eco Solutions.

8. Dr. Deepa K, Assistant Professor, PG Department of Chemistry conducted a study on the impact of solid waste dumping on some soil parameters of the dumping site at Vettekode, Manjeri Municipality. The report is handed over to Chairperson, Manjeri Municipality for favourable action.

9. The topics of remarkable interdisciplinary significance in the current scenario and contributing to the society were the subjects that the students of the institution selected for undergraduate and postgraduate projects. The following are a few notable works among them:

- The postgraduate students of Department of Computer science devised an application titled "The Bystander App" to monitor the body movement of disabled people, another application to help the farmers to increase productivity and a smart "medico stick" for the visually disabled.
- Significance of floral drug in Ayurveda of Botany students.
- Studies on the work life issues of the working women and the food habits and Kidney Disease of Family and Community Science Students.
- The study of water pollution and preparation of bio-plastics from plant starch of Chemistry students.
- Muslim Women Education in Malabar, Cultural History of the region, Kondotty, *etc.* projects on gender minorities, tribals and other marginalized categories by the students of Department of English.

10. The Erudite scholars visited our institution have shared their scholarship at Kannur University, DGMMES Mampad College and PSMO College, Thirurangadi as we collaborated with these colleges.

11. Korambayil Ahamed Haji Memorial Dissertation Awards is another highlight of the institution. The award is to honour the most outstanding PG Dissertation submitted in the state during the academic year.

12. Using the monthly contribution from teaching staff and students the following charity activities were conducted under the Share & Care Charity Scheme.

- June 2017: Renovation of home for Asari Gopi, Vadakepurath House, Alukkal, Narukara (PO) who is bedridden for eight years due to fracture of spinal cord by an accident.
- July 2017: Donated front door and back door to the house of Mr. Ramachandran (Kuttan), Nechikkundan House, Athikode, Narukara (PO) who is a psychiatric patient.
- August & September 2017: Tiled and fixed hand rail on the staircase in the house of Mr. Abdul Salam, s/o, Hassan Musliar Maniparamba, Narukara; who is paralysed by stroke.
- October & November 2017: Provided concrete doors and windows to the house of Mr. Abdul Majeed K, s/o, Moideen Kutty, Kayanikkara House, Alukkal, (PO) Mariyad; who is a cancer patient.
- December 2017: Provided financial assistance for plastering the house of Mr. Ali Musliyar, Athimannil House, Pattarkulam, (PO) Narukara; who is a very poor fellow.
- January 2018: Provided financial assistance to HibaThasni (6yrs) for the operation of Brain Tumour. <u>Address:</u> HibaThasni, D/O Basheer KP (Auto Driver), Kollapparamban House, Pullara, Memad, Valluvambram (PO), 673642
- February & March 2018: Provided financial assistance to Ms. Sudhishna C, IV sem Computer Science student of our college. <u>Address:</u> Ms. Sudhishna C, Chembrat House, Padinhattummuri (PO), Koottilangadi (Via), 676506.

# Criterion – IV 4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing      | Newly created | Source of<br>Fund | Total         |
|---|---------------|---------------|-------------------|---------------|
| Campus area   | 60750<br>Sq.M | Nil           | Management        | 60750<br>Sq.M |
| Class rooms   | 35            | 8             | Management        | 43            |
| Laboratories  | 10            | Nil           | -                 | 10            |
| Seminar Halls   | 3             | 1             | Management        | 4             |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | 1             | Nil           | -                 | Nil           |
| Value of the equipment purchased during<br>the year (Rs. in Lakhs)                | 0.5           | -             | -                 | -             |
| Others; Generators  | 2             | Nil           | UGC               | 2             |

#### 4.2 Computerization of administration and library

- Browsing Centre in the Library with 20 Computers
- Book Magic Software in the Library
- INFLIBNET (n-list) service provided
- D Space Digital Depository
- Machine Logic software for Pay roll & TCS
- Software for marking student attendance

#### 4.3 Library services:

|                  | Exi              | sting   | Newly | added  | Total |         |  |
|------------------|------------------|---------|-------|--------|-------|---------|--|
|                  | No.              | Value   | No.   | Value  | No.   | Value   |  |
| Text Books       | 19112            | 4046313 | 348   | 147431 | 19460 | 4193744 |  |
| Reference Books  | 1050             | 658320  | -     | -      | -     | 658320  |  |
| e-Books          | -                | -       | -     | -      | -     | -       |  |
| Journals         | 83               | 46100   | 3     | 4000   | 86    | 50100   |  |
| e-Journals       | N-list<br>(5000) | 36000   | -     | -      | -     | 36000   |  |
| Digital Database | -                | -       | -     | -      | -     | -       |  |
| CD & Video       | 340              | 34000   | _     | -      | _     | 34000   |  |
| Others (specify) | -                | -       | -     | -      | -     | -       |  |

#### 4.4 Technology upgradation (overall)

|          | Total<br>Computers | Computer<br>Labs | Internet | Browsing<br>Centres | Computer<br>Centres | Office | Depart-<br>ments | Others |
|----------|--------------------|------------------|----------|---------------------|---------------------|--------|------------------|--------|
| Existing | 166                | 32               | 83       | 20                  | -                   | 11     | 19               | 1      |
| Added    | -                  | -                | -        | -                   | -                   | -      | -                | -      |
| Total    | 166                | 32               | 83       | 20                  | -                   | 11     | 19               | 1      |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training provided to teachers and students on computerized attendance system.

4.6 Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

0.95 Lakhs 39.00 Lakhs 0.5 Lakhs 4 Lakhs

Total:

# Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Introduced online College Management System portal for the management of students attendance, open course allocation, automatic generation of teachers diary & tutorial scheme and performance evaluation book, examination duty management, tool for informing events detail to IQAC, etc.

#### 5.2 Efforts made by the institution for tracking the progression

By conducting internal examinations, seminars, workshops, interactive sessions, etc.

5.3 (a) Total Number of students PG UG Ph. D. Others 1041 143 (b) No. of students outside the state 2 (c) No. of international students 0 % No % No Women Men 0 0 1184 100

|         | Last Year |    |     |                          |       |         |    | ]  | This Yea | r                        |       |
|---------|-----------|----|-----|--------------------------|-------|---------|----|----|----------|--------------------------|-------|
| General | SC        | ST | OBC | Physically<br>Challenged | Total | General | SC | ST | OBC      | Physically<br>Challenged | Total |
| 24      | 131       | 5  | 767 | 4                        | 931   | 42      | 99 | 1  | 1040     | 2                        | 1184  |

Demand ratio: NA Dropout %: 10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

|                    | er guidance classes<br>vation classes   |
|--------------------|---|
| No. of student be  | eneficiaries 300  |
| 5.5 No. of studer  | nts qualified in these examinations   |
| NET                | 6 SET/SLET - GATE - CAT -   |
| IAS/IPS etc        | - State PSC - UPSC - Others -   |
| 5.6 Details of stu | ident counselling and career guidance   |
|                    | g classes were arranged.<br>/orkshop on "How to Face Interviews" was conducted for PG students on 26 <sup>th</sup> Ma |

- One day Workshop on "How to Face Interviews" was conducted for PG students on 26<sup>th</sup> March 2018 by Mr. Bharat Das and Mr. Gireesh, Corporate Consultants.
   A talk on "Career Opportunities for Commerce Students" was delivered on 8<sup>th</sup> February 2018 by
- A talk on "Career Opportunities for Commerce Students" was delivered on 8<sup>th</sup> February 2018 by Mr. Jamaludheen, Career Guidance Councillor, CIGI Calicut.

No. of students benefitted

300

#### 5.7 Details of campus placement

| On campus                             |                                    |                              | Off Campus                |
|---------------------------------------|------------------------------------|------------------------------|---------------------------|
| Number of<br>Organizations<br>Visited | Number of Students<br>Participated | Number of<br>Students Placed | Number of Students Placed |
| 1                                     | 14                                 | 0                            | 0                         |

#### 5.8 Details of gender sensitization programmes

- 1. **Interactions with Ms. Hamna Mariyam, Civil Service Rank Holder.** With her very inspiring personal narratives on preparation and practice towards winning the civil service exams, Ms. Hamna interacted vibrantly with the students on how important it is to be a productive woman in the modern society. Citing knowledge as the modern oil, she reiterated the need to give back to the society considering what the government spends in educating its youth of which a major percentage is now girls.
- 2. Young mothers and reproductive health- Dr. Rajeena, (MBBS, DGO, DRM-GERMANY)

In the wake of increasing number of teenage pregnancies, post natal complications and maternal deaths reported in the district, a session was organised for the students of Unity Women's College by Dr Rajeena, fertility specialist, highlighting the importance of physical, emotional, and intellectual awareness in developing oneself as a self-reliant, healthy woman. The resource person clarified many concerns of students related to reproductive and secondary sexual features which made the session very interactive.

#### 3. Knowing the Corporate World.

Mr. M. K. Kamal, addressed the students on how to build oneself skill wise and personality wise for a world beyond the gates of the institution which renders innumerable opportunities to the trained graduates. Interactions reflected clarity of thoughts among the girls on the topic.

#### 4. Taekwondo Classes

Regular Taekwondo classes are being organised twice a week with a monthly fee of 5000 for the instructor

#### 5. Dress Bank

Women's Cell took up a student project started by BSc Chemistry students whereby clothes in good condition have been handed over to a charity organisation called Shelter. The institution has established a liaison with Shelter where by clothes are being packed, and supplied regularly to the needy.

#### 6. Women's Day Celebration

Along with Kalakoumudi, Women's Day was celebrated along with a session by Ms.Jasmine on Women Entrepreneurship. Professional women from various fields like law, Politics, Cinema etc presided over the event creating awareness on Women Empowerment.

#### 7. Women, Writing and Cyberspace

Ms. Aswathy of Department of English conducted a session on responses, reactions and writing in the digital space. The session inspired students to use the cyberspace to establish a voice and to create their own space.

#### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

| State/ University level 8 National level - International level -              |
|---|
| No. of students participated in cultural events                               |
| State/ University level 100 National level - International level -            |
| 5.9.2 No. of medals /awards won by students in Sports, Games and other events |
| Sports: State/ University level _ National level _ International level _      |
| Cultural: State/ University level 1 National level - International level -    |

#### 5.10 Scholarships and Financial Support

|  | Number of students | Amount  |
|--|--------------------|---------|
| Financial support from institution                                   | 10                 | 5040    |
|  | 470                | 2183600 |
| Financial support from government                                    | -                  | -       |
|  | -                  | -       |
| Financial support from other sources                                 | 1                  | 45000   |
| Number of students who received International/ National recognitions | -                  | -       |

#### 5.11 Student organised / initiatives

| Fairs      | : State/ University level  | 1 | National level | - | International level | - |
|------------|----------------------------|---|----------------|---|---------------------|---|
| Exhibition | n: State/ University level | 1 | National level | - | International level | - |

5.12 No. of social initiatives undertaken by the students: 8

5.13 Major grievances of students (if any) redressed: 1

# Criterion – VI

## 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

#### Vision

• Building an egalitarian society through women empowerment

#### Mission

- Providing the best in education.
- Inculcating human values.
- Developing leadership qualities.
- Fostering unflinching patriotism

K.A.H.M Unity Women's college is the only women's College in Malappuram District in the aided sector run by Muslim management. The college aims to educate the socially and educationally backward section of the society and uplift the community from the darkness of inequality in all walks of life. The historical backwardness of the region has impacted women the most and it is the duty of this institution to raise the social level of this section of the society. This can be achieved only by imparting better education.

- The National Educational Policy gives special emphasis on women education with particular stress to the districts where there is minority concentration. It is with this perspective this women's college was established in the year 1991 in the heartland of minority concentrated zone of the state of Kerala. The achievements made during the last three decades (27 years) have proved that our institution has been successful in realizing our aims and missions. The Management and staff are committed to make this institution one of the educational destinations of the State.
- 6.2 Does the Institution has a Management Information System
  - Using software timely intimation of University invigilation duties are intimated among the staff members.
  - With the aid of electronic media all informations are intimated to the faculty members as and when needed.
- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development

Being a non-autonomous institution, the curriculum is updated by the members of the different boards of studies at the University of Calicut time to time, based on the needs of the society, industries and developments in the related subjects. Many of the senior and junior faculty members played dominant role in PG and UG syllabus restructuring at University of Calicut. The following faculty members of the Board of studies/Faculty/Academic Council/Syndicate/Senate revised the UG and PG syllabus for 2017 admissions.

| 1. | Dr. C. Abdul Majeed<br>Associate Professor of<br>Commerce  | Syndicate, University of Calicut   |
|----|--|--|
| 2. | Mrs. Shahina Mol AK<br>Assistant Professor of English      | UG Board of Studies, University of Calicut   |
| 3. | Dr. Muhammed Basheer<br>Ummathur<br>Associate Professor of | UG Board of Studies, University of Calicut<br>UG and PG Board of Studies, Farook College<br>(Autonomous) |

|     | Chemistry  |  |
|-----|--|--|
| 4.  | Dr. P Jyothi<br>Assistant Professor of<br>Chemistry                | UG and PG Board of Studies, MES<br>College,Mampad (Autonomous)   |
| 5.  | Dr. Usman A<br>Assistant Professor of Botany                       | PG Board of Studies, University of Calicut   |
| 6.  | Dr. CM Abdul Salam<br>Associate Professor of Botany                | UG Board of Studies & Faculty of Life Science,<br>University of Calicut                                |
| 7.  | Dr. P Zakir Ahamed<br>Associate Professor of Physical<br>Education | UG Board of Studies, University of Calicut   |
| 8.  | Dr. AC Meeradevi,<br>Associate Professor of Hindi                  | UG Board of Studies & Faculty of Languages,<br>University of Calicut                                   |
| 9.  | Dr. VP Abdul Nasar<br>Associate Professor of<br>Commerce           | UG Board of Studies & Faculty of Commerce<br>and Management Studies, University of Calicut             |
| 10. | TT Abdul Razak<br>Associate Professor of<br>Commerce               | UG Board of Studies, University of Calicut   |
| 11. | AS Anitha Beegum<br>Associate Professor of FCS                     | UG and PG Board of Studies, University of<br>Calicut<br>UG and PG Board of Studies, MG University      |
| 12. | NV Fathima Zuhra<br>Assistant Professor of FCS                     | UG and PG Board of Studies, University of Calicut  |
| 13. | Dr. Annie Ninan<br>Associate Professor of FCS                      | UG and PG Board of Studies, University of<br>Calicut,Assumption College,Changanassery<br>(Autonomous). |
| 14. | Dr IP Abdul Razak<br>Associate Professor of Zoology                | UG Board of Studies & Faculty of Science,<br>University of Calicut                                     |
| 15. | Rahib B.<br>Associate Professor of CS                              | UG Board of Studies, University of Calicut   |

The faculties of Computer Science and Commerce of our institution has been drafting and suggesting the syllabus of B.Com. Computer Applications to the board of studies of Commerce at University of Calicut for the last 16 years. Dr. VP Abdul Nasar, Associate Professor in Commerce participated in the workshop conducted for the restructuring of Syllabus of BBA at PTM Govt. College, Perinthalmanna. Various departments of our institution restructured the syllabus of certificate/ diploma courses provided.

#### 6.3.2 Teaching and Learning

For empowering our students, multiple Invited Talks, Seminars, Symposium and Workshops have been conducted regularly. Some of them are listed below.

- Department of Physics organized a 'Nobel Lecture' on 21 Feb 2018. Dr. Muhammed Saleem from IIT Bombay delivered a lecture on "The discovery of Gravitational Waves", which secured the Nobel Prize in Physics for the year 2017.
- Department of Computer Science conducted an invited lecture on "Artificial Intelligence", delivered by Mr. Muhammed Ramees, Founder of Microsoft Community in Kerala.
- Department of History organized an International Seminar on Food, Culture, and

Identity on 23 Feb 2018. The seminar were inaugurated by Prof. Fabio Parasecoli from New York University, USA.

- On 23 Feb 2018, an Erudite Lecture on the topic "Research in food studies" was organized by the Department of History and the speaker was Prof. Fabio Parasecoli from New York University, USA.
- 6.3.3 Examination and Evaluation

**External Examination**: The University has been conducting centralized examinations at each semester end, and answer scripts have been evaluated through centralized manner or sometimes home valuation. For science subjects, practical examinations, project & vivavoce have been yearly conducted by the University.

**Internal Examinations**: Besides unit tests, conducting one centralized examination at semester ends, and retests as and when needed. Moreover, assignments, seminars and symposiums by students are being conducted in the presence of concerned teachers. Question answering practices are also encouraged during class hours.

6.3.4 Research and Development

6 minor and 1 major project have been going on at different departments, and proposals for more minor and major projects have been sent to the UGC recently. The UGC has already granted 6 teacher fellowships (3 for completing Ph.D. and 3 for doing M.Phil.) in the current 12<sup>th</sup> plan of UGC, and waiting for 2 more teacher fellowships to be granted. The following faculty members of the College act as Research Guide in various Institutions/Universities:

| Sl.<br>No. | Name & Designation  | Faculty<br>/Department | Institution /University                                      |
|------------|---|------------------------|--|
| 1          | Dr. C.Saidalavi, Principal  | Arabic                 | Feroke College, University of Calicut                        |
| 2          | Dr. V.P .Abdul Nasar<br>Associate Professor of Commerce               | Commerce               | Bharathiar University,<br>Coimbathore                        |
| 3          | Dr. Muhammed Basheer<br>Ummathur, Associate Professor<br>of Chemistry | Chemistry              | Farook College, University<br>of Calicut                     |
| 4          | Dr. A Usman<br>Assistant Professor of Botany                          | Botany                 | MES Asmabi College,<br>Kodungallur,<br>University of Calicut |

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library is rich in terms of collection and is innovative in its services. It caters very well to the students and teachers in academic activities. In addition to the book circulation, reference services to the library have very good IT based services providing to the users. It also has disabled students friendly facilities.

In addition to the college library, department libraries are also being maintained.

6.3.6 Human Resource Management

A well-developed human resource management system is practiced in the institution by the college management, and proper training is provided time to time. Our institution introduced and implemented an online portal (cms.unitywomenscollege.in) for college management especially for teaching and learning management. Many other measuring parameters for teaching and learning evaluation were introduced like Tutorial Scheme & Performance Evaluation Sheets, TSPES book, Teachers Work Diary, Mark List Templates, etc.

6.3.7 Faculty and Staff recruitment

As per UGC norms and University Act and Statute, faculties are selected and recruited as and when needed by the college management. Casual, contract and ad-hoc laborers are recruited time to time by the management.

6.3.8 Industry Interaction / Collaboration

The Computer Science Department has been maintaining collaboration with IT firms at Malappuram, Calicut and Trissur Districts for conducting seminars and workshops. Also the Department has been conducting Industrial visits. The Department of Commerce has been sending their 6<sup>th</sup> semester B.Com. Computer Applications students for On the Job Training (OJT) to the various banks every year.

6.3.9 Admission of Students

The institution follows the policy of Government of Kerala and regulations of University of Calicut in the admission of students to various programmes. The affiliating university invites applications for admission to the various programmes offered by the colleges through newspaper calls and University website. The institution ensures wide publicity to its programmes through the College Prospectus and institutional Website. A single window system is in operation for admission to both of the undergraduate and postgraduate programmes offered by the institutions under the affiliating University where the applicants make a single application specifying the choice of preference of colleges and allotments are made accordingly.

6.4 Welfare schemes for Teaching Staff, non-teaching Staff and Students

A number of welfare measures have been taken to improve the wellbeing, satisfaction of the students, faculty and administrative staff.

#### **Teaching staff**

The management provides salary advance to the staff whenever there is delay in getting approval and salary. In many cases salary to the temporary and guest faculty has also been provided by the management. The management has also played its role as a financial supporter in case of life threatening situations of its staff and their family. To meet the financial demands and crisis of the staff, a credit society also provides financial assistance in the form of interest free loan to the extent of Rs. 60,000/-. Almost 90 % of the staff has availed this facility.

#### Non-Teaching staff

The welfare schemes provided by the management for the benefits of teaching staff are also extended and available to non-teaching staff. On many occasions the management as well as staff club comes forward to financially support the ad-hoc staff such as Bus and Co-operative store staff.

#### Students

The management, Staff Club, and PTA provide financial support in the form of Free Transportation, Scholarships, Books, Dress, and Accommodation in the hostel for economically backward students of the college. As a part of Silver Jubilee Celebration of the institution a home (**Snehabhavanam**) is constructed for a needy and poor student in our college.

6.5 Total corpus fund generated

Manjeri Unity Women's College Co-operative Society Limited No. M539, a society formed for the benefit of staff and students of the college, has secured a profit of Rs. 84700 (Rupees Eighty Four Thousand and Seven Hundred) for the year 2016-17 as per the audit conducted by the department of Co-operation, Government of Kerala during 2017-18. A part of the profit – Common Good Fund- was utilized to install water purifiers with RO, UV, UF facilities in the campus.

6.6 Whether annual financial audit has been done



6.7 Whether Academic and Administrative Audit (AAA) has been done?

#### ACADEMIC AUDIT

Academic audit is done though semester plan, periodic evaluation and final semester and end programme evaluation. Every possible measure is taken to adhere to the academic plan and semester plan prepared at the beginning of the year and semester. A close monitoring is also done at different levels like Head of the institution, IQAC, Head of the departments, etc. Special Department and Staff Council meets are arranged for result analysis and necessary modifications are introduced accordingly.

#### **ADMINISTRATIVE AUDIT**

Financial audit is done in the administrative level by an external agency. No other monitoring schemes are not introduced till now.

| Audit Trues    |                                      | External   | Internal |  |  |
|----------------|--------------------------------------|--|----------|--|--|
| Audit Type     | Yes/No                               | Agency   | Yes/No   | Authority  |  |
| Academic       | Yes University inspection commission |  | Yes      | IQAC   |  |
| Administrative | Yes                                  | Department of Collegiate<br>Education, Govt. of Kerala |          | Subcommittees formed by<br>Management and Head of<br>the Institution |  |

6.8 Does the University/ Autonomous College declare results within 30 days?

| 3.7 |  |  |  |
|-----|--|--|--|
| No  |  |  |  |
| 110 |  |  |  |
|     |  |  |  |
|     |  |  |  |

| For UG Programmes | Yes | No |  |
|-------------------|-----|----|--|
| For PG Programmes | Yes | No |  |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Since our college is neither a University nor an Autonomous institution we have little control and role in the conduct of the exams. However many members of the management council, teaching and nonteaching staff etc. are members in various administrative and academic bodies like Syndicate, Senate, Academic Council, Board of Faculties and Board Of Studies. These members play an important role in the reformation process of examination system of the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college is affiliated to Calicut University. Five of the colleges which were previously affiliated to the University have already been granted autonomy. Some of the other outstanding colleges are under the process of getting autonomy. Our college is also making efforts in this direction.

- 6.11 Activities and support from the Alumni Association
  - The college Alumni Association is very active and creative. The alumni of the college regularly meet during the second Saturday of every July. They sponsor merit-cum means scholarship for outstanding and needy students. They also provide monetary support for infrastructure development. For instance, they sponsored a two wheeler parking lot for students. The alumni of English Department donated a collar mike for teachers engaging combined classes.
  - An annual alumni meet, entitled *Regalia 2017*, was organized in the campus on 11 March 2017, in which around 250 alumni participated. College management committee members, PTA representative, Principal and faculty members were also present in the occasion. Proficiency prizes were awarded to the toppers of all UG departments on the same day, to motivate the learning environment in the campus.
  - Mrs. Shani Jesty, an alumnus of the Home Science department who is currently working as the Supervisor of ICDS scheme of the government of Kerala is contributing Rs. 1500/- per year for the best outgoing student of the department. This endowment is named after her father.
  - Mrs. Nadeera Kurikkal, another alumnus of the department delivered a lecture on the career opportunities for FCS graduates. Another alumnus Raseena conducted a workshop on handicrafts titled "Wealth out of waste" to the students of the college.
  - The alumni are actively involved in the annual Home Science Fests by setting up of their stalls.
  - The alumni of the department of Computer Science instituted yearly merit cum means scholarship entitled Royal Computer Science Alumni Association Scholarship (RCSA) for three best students of the department @ Rs. 1000/- each.
  - Interactive Session on 29<sup>th</sup> June 2017 with Ms. Ramees Jebin, our B. Sc. Chemistry student during 2012-15. Now completed M. Sc. Chemistry from CUSAT.
  - Text Books are given to Class Toppers by the Alumni of Chemistry Department every year.

6.12 Activities and support from the Parent – Teacher Association

#### **Student Support Programmes:**

- Scholarship for needy students.
- Uniform and Study Saterials for economically backward students.
- Counselling classes.
- Bus Fee concession to the needy students.
- Hostel Fee to the needy students.

#### **Teacher Support Programmes:**

- Providing basic facilities like shelf, writing pad, etc.

#### - Institutional Support Programmes

Providing financial aid for infrastructure development such as new canteen block, vehicle parking shed, renovation of auditorium and rain water harvesting tank with capacity of 1 Lakh litres.

- Providing white board to all class rooms.
- Providing transportation facility (5 buses) for students.

#### 6.13 Development programmes for support staff

The management as well as staff club came forward to financially support the adhoc staff such as Bus and Co-operative store staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has initiated the following moves to renter the institution and its premises eco-friendly. **Plastic free campaigns:** The NSS units of the college and Environment Awareness Campaigns have successfully driven the 'Plastic Free Campaign' at the campus. The college discourages students carrying plastic carry bags which are eco-unfriendly. The highlights of the campaign include:

- No Flux Banners: The use of flex printed banners for various events like seminars, workshops and the like are strictly prohibited in the campus. The organizers are sternly instructed to shift to cotton banners.
- Jute Carry Bags: Jute Carry Bags are provided to the staff and students of the college at a nominal cost. This step, globally recommended, helps stop the habit of collecting plastic bags while shopping.
- Incinerators: The Incinerators set up at the college and hostel is used to burn up sanitary napkins.
- Gardening in The Campus: Students and staff take effort to make the campus green by planting trees and shrubs.
- Installed high capacity waste bins at different parts of the campus.
- Celebrated/organized sapling plantation and cleaning programmes in connection with World Environment Day Celebration on June 5, 2017 under National Service Scheme (NSS). Environment Day oath was also undertaken.
- Environment Day was observed on 5<sup>th</sup> June 2017 in association with Department of Forest and Wildlife. The function was also arranged in the campus on the same day to present the Vanamithra Award of 2016-17 to the College.
- The PG department of Chemistry of our college and Kudumbasree Narukara unit jointly organized an awareness class on Waste Management to the local people and chemistry students as a part of National Science day Celebrations on 28<sup>th</sup> February 2018. Dr. P. Jyothi was the convener of the seminar. The Resource person was **Mr. Jabir Karat**, Founder of Green Worms Eco Solutions.

# Criterion – VII

# 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Online College Management System (cms.unitywomenscollege.in).
- Introduced roll number based grouping of students for Fine Arts instead of department wise grouping.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Distributed Academic Calendar 2017-18
- Distributed Teachers Diary.
- Evaluated Teachers Diary on semester basis.
  - Individual Time Table
  - o Semester Plan
- Distributed Tutorial Schemes and Performance Evaluation Books for the newly admitted batch.
- Evaluated TSPE Book on semester basis.
- Internal Marks collection and distribution.
- Collected contributions and provided assistance to the needy in the banner of Share and Care.
- Effectively conducted various Club activities.
- Conducted training sessions to Teachers.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

#### Share and Care:

As part of social responsibility, IQAC of the College initiated the Share & Care to support the needy people around the college. Staff and Students are contributing to this initiative on monthly basis.

#### Student Aid Fund (SAF):

SAF is a fund generated by the staff of the college to assist our needy and poor students.

#### 7.4 Contribution to environmental awareness / protection

#### **Environmental Consciousness and Sustainability:**

This is Green Signature Movement to replace Plastic Pens with Fountain Pens.

#### Green Landscaping with Trees and Plants:

Our college is flourished with trees and plants. Every year Green Campus Activities are conducted by NCC and NSS.

#### Waste Management:

Incinerators are installed for the effective management of solid wastes.

Canals, Outlets and Waste Pits are introduced or constructed for the Liquid waste.

For E-waste management, college has an agreement with local waste management organization

#### **Rain Water Harvesting:**

Our college successfully introduced a second rain water harvesting system on 10/07/2017 with the capacity of 8.16 Lakhs Ltrs.

7.5 Whether environmental audit was conducted?



7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis)

The college has implemented the new initiatives **Faculty Focus** – A platform for intra-collegial dialogue in our institution. This will help us to improve our vision and mission.

#### 8. Plans of institution for next year

As our accreditation is expiring on February 2019, college is preparing for the third cycle of NAAC accreditation in 2019.

- It is proposed to increase the transportation facility of the college by adding on more bus. It will be operating from Manjeri to college by July.
- Construction of a new block exclusively for Commerce Department utilising RUSA fund in between auditorium and Mosque with an area of 1000m<sup>2</sup>.
- Construction of one more block of bathroom will be made operational in the upcoming academic year with 10 rooms.
- An area to be identified for the installation outdoor fitness equipments.
- Main entrance gate of college to be modified with a garden and paving of tiles.
- Present Staff Club rooms will be renovated.
- Existing Non Residential Students Centre (NRSC) will be modified by providing ceiling and additional stair from outside to be utilised for conducting exams and other programmes.
- Furnish one more room in the hostel as a part of providing additional facility.
- Provision for installing one more water purifier in indoor stadium.
- Arrangement of an additional room in library building for the conduct of exams.
- An open forum for readers will be set apart in the library for discussing current issues.
- 10 wind wheels will be installed in the indoor stadium in order to reduce humidity and suffocation inside thus saving power for the running cost of exhaust fans maintanence.

Name

Name \_\_\_\_\_

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC

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### ANNEXURE I

#### Abbreviations:

| CAS  | - | Career Advanced Scheme                   |
|------|---|--|
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| СОР  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |
|      |   | *** *** *** ***                          |

| <b>Consolidated Feedback Report on</b> | <b>Teachers by Students</b> |
|--|-----------------------------|
|--|-----------------------------|

| Teacher Name             | Grade     | Teacher Name            | Grade       |  |
|--------------------------|-----------|-------------------------|-------------|--|
| Dr. C. Saidalavi         | В         | B. Rahib                | A           |  |
| P.K. Noushadali          | А         | U. Haris                | A           |  |
| Dr. A. Usman             | А         | M. Shihabul Haq         | А           |  |
| Deepa P.                 | В         | P. Basheer              | Α           |  |
| Dr. P. Jyothi            | А         | Prajina K.              | Α           |  |
| Dr. K. Deepa             | В         | V. Abdul Rof            | Α           |  |
| K.M. Suhada              | В         | P.A. Ashitha            | A           |  |
| Najeera P.C.             | В         | P.V. Shamsudheen        | А           |  |
| Dheeraj P. Das           | В         | Farsana M               | Α           |  |
| Haritha                  | В         | Dr. P.I. Radha          | А           |  |
| M. Shabeer Mon           | А         | Sangeeta K              | А           |  |
| T.K. Faizal              | А         | Aswathi M.P.            | А           |  |
| C. Jaseena               | А         | R. Poornima             | C           |  |
| Zeenath                  | А         | P. Muhammed Ali         | А           |  |
| Dr. A.C. Meeradevi       | А         | M.K. Vineetha           | А           |  |
| Shahla K.                | А         | C.M. Reena              | А           |  |
| Shirin K.                | А         | P. Sidheeque            | А           |  |
| Suhaila K.               | В         | Anu Antony              | Α           |  |
| Shilpa                   | А         | Sahla P                 | В           |  |
| Abida                    | В         | Hanan Alavi             | А           |  |
| C. Muhammed Abdul Hakeem | А         | A.S. Anitha Beegam      | А           |  |
| V. Sabeer                | А         | Dr. Annie Ninan         | Α           |  |
| Dr. I.P. Abdul Razak     | А         | Najma Chokli            | Α           |  |
| Dr. K. Fousi             | А         |                         |             |  |
| Grades: 0 to 1 : E 1.1   | to 2.0: D | 2.1 to 3: C 3.1 to 4: B | 4.1 to 5: A |  |

## **Consolidated Feedback Report by Parents**

| :<br>വിവരണം<br>വിവരണം<br>ഡ്മീഷൻ സമയത്ത്<br>ൽകിയ സൗകര്യങ്ങൾ<br> ദ്യാർത്ഥിനിക്കും<br>ൂടുംബത്തിനും ക്യാമ്പസിലെ<br>ഠന/ പ്രവർത്തന രീതി<br>ഞ്ഞനെ അനുഭവപ്പെടുന്നു.<br>പ്രന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം | ഷുറവും<br>നല്ലത്<br>30%<br>32%<br>25%<br>50%  | ماا<br>سویق<br>35%<br>40%<br>42%<br>38%   | ലയിരുത്ത<br><sup>തൃപ്തി</sup><br>32%<br>23%<br>21%<br>12%   | 0%<br>5.76%  | сарии»<br>0 %<br>0 %<br>0 %  |
|--|---|---|---|--|--|
| വിവരണം<br>ഡ്മിഷൻ സമയത്ത്<br>ൽകിയ സൗകര്യങ്ങൾ<br>ിദ്യാർത്ഥിനിക്കും<br>പൂടുംബത്തിനും ക്യാമ്പസിലെ<br>ഠന/ പ്രവർത്തന രീതി<br>ഉങ്ങനെ അനുവേപ്പെടുന്നു.<br>ഗ്രന്റീൻ സൗകര്യം                                 | <u>ຫ້ຍູໜີ</u><br>30%<br>32%<br>25%  | myd<br>35%<br>40%<br>42%  | ლკაპრ<br>გიი<br>32%<br>23%<br>21%   | 0%<br>5.76%  | 0%   |
| ഡ്മിഷൻ സമയത്ത്<br>ൽകിയ സൗകര്യങ്ങൾ<br>1ദ്യാർത്ഥിനിക്കും<br>2ടുംബത്തിനും ക്യാമ്പസിലെ<br>ഠന/ പ്രവർത്തന രീതി<br>9ങ്ങനെ അനുവേപ്പെടുന്നു.<br>ദൃാന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം                         | <u>ຫ້ຍູໜີ</u><br>30%<br>32%<br>25%  | myd<br>35%<br>40%<br>42%  | ლკაპრ<br>გიი<br>32%<br>23%<br>21%   | 0%<br>5.76%  | 0%   |
| ഡ്മിഷൻ സമയത്ത്<br>ൽകിയ സൗകര്യങ്ങൾ<br>1ദ്യാർത്ഥിനിക്കും<br>2ടുംബത്തിനും ക്യാമ്പസിലെ<br>ഠന/ പ്രവർത്തന രീതി<br>9ങ്ങനെ അനുവേപ്പെടുന്നു.<br>ദൃാന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം                         | <u>ຫ້ຍູໜີ</u><br>30%<br>32%<br>25%  | 35%<br>40%<br>42%   | воо<br>32%<br>23%<br>21%  | 1.8%<br>0%<br>5.76%  | 0%   |
| ൽകിയ സൗകര്യങ്ങൾ<br>ിദ്യാർത്ഥിനിക്കും<br>ൂടുംബത്തിനും ക്യാമ്പസിലെ<br>ഠന/ പ്രവർത്തന രീതി<br>ങ്ങനെ അനുഭവപ്പെടുന്നു.<br>പ്യാന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം   | 30%<br>32%<br>25%   | 40%<br>42%  | 23%<br>21%  | 0%<br>5.76%  | 0%   |
| ിദ്യാർത്ഥിനിക്കും<br>ൂടുംബത്തിനും ക്യാമ്പസിലെ<br>ഠന/ പ്രവർത്തന രീതി<br>വങ്ങനെ അനുഭവപ്പെടുന്നു.<br>പ്ലാന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം   | 32%<br>25%  | 40%<br>42%  | 23%<br>21%  | 0%<br>5.76%  | 0%   |
| ൂടുംബത്തിനും ക്യാമ്പസിലെ<br>on/ പ്രവർത്തന രീതി<br>ഞ്ഞെ അനുഭവപ്പെടുന്നു.<br>പ്രാന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം  | 25%   | 42%   | 21%   | 5.76%  | 0 %  |
| ഠന്/ പ്രവർത്തന രീതി<br>ഞ്ഞാന അനുഭവപ്പെടുന്നു.<br>പ്രന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം   | 25%   | 42%   | 21%   | 5.76%  | 0 %  |
| ങ്ങനെ അനുഭവപ്പെടുന്നു.<br>പ്രാന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം   | 25%   | 42%   | 21%   | 5.76%  | 0 %  |
| ്യാന്റീൻ സൗകര്യം<br>ലെബ്രറി സൗകര്യം  |   |   |   |  |  |
| ലെബ്രറി സൗകര്യം  |   |   |   |  |  |
| -  | 50%   | 38%   | 12%   | 0%   | 0 %  |
| -  | 50%   | 38%   | 12%   | 0%   | 0 %  |
|  |   |   |   |  | 0 /0   |
| ലാകായിക പരിശീലന  | 00/   | 470/  | 150   | 0.01   | 0.01   |
| ഗയെരും   | 8%  | 47%   | 45%   | 0%   | 0 %  |
| കാളേജ് തരുന്ന മറ്റു  | 24.4  | 41%   | 26.5%   | 8.1%   | 0 %  |
| ൗകര്യങ്ങൾ  | 24.4  | 4170  | 20.5%   | 0.170  | 0 %  |
| കൗൺസലിങ്ങും മറ്റു മാർഗ്ഗ   | 19.6%   | 33.3%   | 23.5%   | 23.5%  | 0 %  |
| ിർദ്ദേശങ്ങളും  | 13.0 /0   | 00.078  | 20.070  | 20.0 /0  | 0 /0   |
| 8 പഠനകാര്യങ്ങൾ സമയത്തു<br>നിലാതാം തെട്ടാം  | 28.5%   | 30.6%   | 20.4%   | 20.4%  | 0 %  |
| ിരുന്നുണ്ടോ?<br>ന്ന് പ്രശര്ദി റെ.ൽ   |   |   |   |  |  |
|  | 20.8%   | 38 5%   | 21%   | 10%  | 0 %  |
|  | 20.070  | 00.070  | 21/0  | 10 /0  | 0 /0   |
| ·  |   |   |   |  |  |
| 2,0  | 12%   | 32%   | 38%   | 18%  | 0 %  |
|  |   |   |   |  |  |
|  | 1   |   |   |  |  |
| ിദ്യാർത്ഥിനി നേടുന്ന അറിവ്,  | 04.54   | 0000  | 00.001  |  | 0 %  |
|  | ാസ്സ്, പ്രാക്ടിക്കൽ,<br>ക്കോർഡ്, തുടങ്ങിയ<br>യെക്കൂറിച്ചുള്ള അഭിപ്രായം<br>മ്പ്യൂട്ടർ സാക്ഷരത വർദ്ധിച്ചി<br>ടണ്ടാ? | സ്സ്, പ്രാക്ടിക്കൽ,<br>ക്കോർഡ്, തുടങ്ങിയ<br>യെക്കൂറിച്ചുള്ള അഭിപ്രായം<br>മ്പ്യൂട്ടർ സാക്ഷരത വർദ്ധിച്ചി<br>ണ്ടാ? | സ്സ്, പ്രാക്ടിക്കൽ,<br>ക്കോർഡ്, തുടങ്ങിയ<br>യെക്കൂറിച്ചുള്ള അഭിപ്രായം<br>മ്പ്യൂട്ടർ സാക്ഷരത വർദ്ധിച്ചി<br>ണ്ടാ? 12% 32% | ാസ്റ്റ്, പാക്ടിക്കൽ,<br>ക്കോർഡ്, തുടങ്ങിയ 29.8% 38.5% 21%<br>യെക്കുറിച്ചുള്ള അഭിപ്രായം<br>മ്പ്യൂട്ടർ സാക്ഷരത വർദ്ധിച്ചി<br>ണ്ടോ? 12% 32% 38%<br>ദ്യാർത്ഥിനി നേടൂന്ന അറിവ്, | ാസ്റ്റ്, പാക്ടിക്കൽ,<br>കോർഡ്, തുടങ്ങിയ 29.8% 38.5% 21% 10%<br>യെക്കൂറിച്ചുള്ള അഭിപ്രായം<br>മ്പ്യൂട്ടർ സാക്ഷരത വർദ്ധിച്ചി<br>ണ്ടാ? 32% 38% 18% |

#### രക്ഷിതാക്കളിൽ നിന്നുള്ള വിവരശേഖരണം

കൂടുതൽ അഭിപ്രായങ്ങളും, നിർദ്ദേശങ്ങളും ഉണ്ടെങ്കിൽ രേഖപ്പെടുത്തുക.

### **Consolidated Feedback Report by Alumni**

The consolidated feedback report from Alumni is satisfactory.